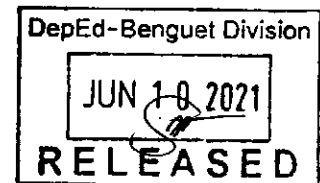




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

DIVISION MEMO NO. 208 s. 2021

TO: OIC-Asst. Schools Division Superintendent
Chief Education Supervisors (CID/SGOD)
CID and SGOD Education Program Supervisors
District Supervisors/Coordinating Principals
Elementary and Secondary School Principals/HTs/TICs
All Teachers (elementary and secondary)



DATE: June 9, 2021

SUBJECT: ABSOLUTE RENEWAL OF PROFESSIONAL REGULATIONS COMMISSION
LICENSE/s (PRC License) AND SOME POLICIES FOR ADHERENCE

1. The 2017 Omnibus Rules and Appointments and Other Human Resource Actions (ORAOHRA), Revised July 2018, dated August 30, 2018 issued by the Civil Service Commission (CSC) provides one of the requirements for Original appointment, promotion, transfer, reappointment, (change of status to permanent) and reemployment in the government service, including that of the Department of Education, is a VALID professional license issued by the Professional Regulations Commission (PRC) for positions involving practice of profession, (such as DepEd teachers). Sec. 4, Rule II – Requirements for Regular Appointments.
2. It has been observed and noted by the Personnel/HRM Section that teachers who are to be promoted and/or as substitute teachers are submitting professional license which have already expired causing the delay in the processing of appointments especially if it involves chain promotion and same is true with substitute appointments that have limited period of service. Hence, no school head would therefore tell or say: “The teacher-recommendee has just applied for renewal of PRC License and waiting time for release takes 7 to 14 days”.
3. As empowered educational leaders and as co-partners in the Human Resource Merit Promotion and Selection Board (HRMPSB) in the field, this Office issues policies regarding the submission of recommendation for appointments (Substitute and Permanent) to attach a photocopy of the unexpired PRC License of the teacher in the



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recommendation form and that all those applying for promotion must include a photocopy of their unexpired PRC License as part of the documentary requirements to be assessed in the school/district level.

4. In like manner, all concerned officials of the Division such as Medical Officer, Dentists, Nurses, Attorney are reminded of the provisions of the above-cited ORAOHRA in relation to Republic Act No. 1080 (An Act Declaring the Bar and Board Examinations as Civil Service Examinations) and are required to update and renew their Professional Licenses with the Professional Regulations Commission (PRC).
5. Immediate dissemination of this Memo to all concerned is enjoined.


GLORIA B. BUYA-AO
Schools Division Superintendent

OSDS/admin/personnel/hrmo/renewalprc license

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